

HAYES TOWNSHIP
GENERAL BOARD MEETING UNAPPROVED MINUTES
December 20, 2021

Supervisor Jones called the General Meeting to order at 7:00 p.m. at the Hayes Township Hall, 2055 E. Townline Lake Road.

Pledge of Allegiance was recited.

A moment of silence was held in the memory of Stan Lewis, a long-time employee of Hayes Township.

Members present – Supervisor Jones, Trustee Buckley, Trustee Willett, Treasurer Rood and Clerk Hoyt

Member absent – None

Motion Willett/Rood to approve agenda. All Ayes, Motion carried.

Meg Warner, CPA Staff Accountant Yeo & Yeo presented the June 30, 2021 audit, noting an unmodified opinion and no internal control matters identified.

Community reports

- Clare County Commissioner – none
- Library Board – update on activities offered at the library

Public Comment on agenda – none

Motion Buckley/Willett to approve minutes for the following meetings:

- November 15, 2021 General Meeting
- November 22, 2021 Special Meeting

All Ayes, motion carried

Motion Jones/Rood to approve the Consent Agenda

- Bills paid prior
- Bills to be paid
- Treasurer report

All Ayes, motion carried

Department Reports:

- Zoning report
- Sheriff report
- Fire Department Report
- Clerk report

New Business

Motion Hoyt/Rood to accept the June 30, 2021 audit as presented. All Ayes, motion carried

Motion Buckley/Rood approve Michigan Association of Municipal Clerks membership renewal for Clerk Hoyt (\$60). All Ayes, motion carried

Motion Willett/Hoyt to approve 2022 Dates

- Meeting dates
- Workshop dates
- Holidays

All Ayes, motion carried

Motion Jones/Rood appoint Ernie Teall to the Zoning Board of Appeals (Planning Commission representative) term to expire 12/20/2024. All Ayes, motion carried

Motion Jones/Hoyt to reappoint Ernie Teall to the Planning Commission term to expire 12/20/2024. All Ayes, motion carried

Motion Jones/Willett to appoint Gayle Downs to the Planning Commission term to expire 12/20/2024. All Ayes, motion carried

Motion Rood/Willett to appoint Peggy Boyce, Sutherland Lake Association President, to the Sutherland Lake Improvement Board term to expire 12/20/2024. All Ayes, motion carried

Motion Rood/Buckley to approve Zoning Administrator attendance to MSU Extension Building a Foundation for Attainable Housing in your Community webinar – \$20. All Ayes, motion carried

Motion Rood/Buckley to approve Zoning Administrator attendance to Zoning Administrator Certificate Program 2022 online updates - \$60. All Ayes, motion carried

Motion Willett/Hoyt to adopt Chapter 4 Hayes Township Financial Administration Policy. All Ayes, motion carried

Motion Rood/Buckley to adopt Hayes Township Password Policy. All Ayes, motion carried

Motion Willett/Rood to approve maintenance contract renewal with Marlo Irrigation for sprinkler system

- Municipal building – 3 year price of \$810
- Sports Complex 3 year price of \$890

Four (4) Ayes One (1) Nay, motion carried

Motion Jones/Rood to approve maintenance contract renewal SCS Systems (septic system) 12/3/21 – 12/3/22 in the amount of \$450. All Ayes, motion carried

Motion Hoyt/Rood to approve annual alarm maintenance contract with Summit Fire Protection 1/1/22 – 12/31/22 in the amount of \$330. All Ayes, motion carried

Public Comment – questions were taken and answered.

Motion Buckley/Willett to adjourn meeting. All ayes, motion carried. Meeting adjourned at 7:40 p.m.

Debra Hoyt, Hayes Township Clerk