

HAYES TOWNSHIP
SPECIAL BOARD MEETING UNAPPROVED MINUTES
November 10, 2020

Supervisor Acton called the General Meeting to order at 11:00 a.m. at the Hayes Township Hall, 2055 E. Townline Lake Road.

Members present – Supervisor Acton, Trustee Buckley, Treasurer Rood, Trustee Haley, and Clerk Hoyt

Public Comment – None

Motion Hoyt/Buckley to add the following items to the agenda:

- Cummins Sales & Service annual generator maintenance agreement renewal in the amount of \$511.13
- Accept MIOSHA COVID-19 Safety Grant

Roll call vote: Acton-aye, Buckley-aye, Haley-aye, Rood,-aye, Hoyt-aye. Motion approved

Motion Acton/Buckley to release Request for Proposal (RFP) for snowplowing of township properties as reviewed by the board. Roll call vote: Acton-aye, Buckley-aye, Haley-aye, Rood,-aye, Hoyt-aye. Motion approved

Motion Acton/Haley to post a custodian/janitorial position, 8-20 hrs. per week

Roll call vote: Acton-aye, Buckley-aye, Haley-aye, Rood,-aye, Hoyt-aye. Motion approved

Motion Rood/Acton to set wage of custodian/janitorial position at \$11/hr with a 50 cent an hour increase after of satisfactory 90 days of employment. Roll call vote: Acton-aye, Buckley-aye, Haley-aye, Rood,-aye, Hoyt-aye. Motion approved

Motion Hoyt/Haley to designate Trisha Martin as Cemetery Manager. Roll call vote: Acton-aye, Buckley-aye, Haley-aye, Rood,-aye, Hoyt-aye. Motion approved

Motion Rood/Hoyt to adopt Resolution 20-07 Authorizing Check Signers adding Claire Wey as Deputy Treasurer. Roll call vote: Acton-aye, Buckley-aye, Haley-aye, Rood,-aye, Hoyt-aye. Resolution 20-07 adopted

Motion Rood/Acton to approve wage for Claire Wey, Deputy Treasurer as \$11.25/hr effective November 10, 2020. Roll call vote: Acton-aye, Buckley-aye, Haley-aye, Rood,-aye, Hoyt-aye. Motion approved

Motion Rood/Acton to approve hazard pay for election workers at \$50. Roll call vote: Acton-aye, Buckley-aye, Haley-aye, Rood,-aye, Hoyt-aye. Motion approved

Motion Acton/Hoyt to approve Cummins Sales & Service annual generator maintenance agreement renewal in the amount of \$511.13. Roll call vote: Acton-aye, Buckley-aye, Haley-aye, Rood,-aye, Hoyt-aye. Motion approved

Motion Hoyt/Rood to accept MIOSHA COVID-19 Safety Grant \$2747.67 State Contribution, \$1353.33 Grantee Match. Roll call vote: Acton-aye, Buckley-aye, Haley-aye, Rood,-aye, Hoyt-aye. Motion approved

Motion Rood/Acton to close the offices to the public until November 17, 2020 due to a COVID exposure. . Roll call vote: Acton-aye, Buckley-aye, Haley-aye, Rood,-aye, Hoyt-aye. Motion approved

Public Comment – None

Motion Buckley/Haley to adjourn meeting. All ayes, Motion carried. Meeting adjourned at 11:33 a.m.

Debra Hoyt, Hayes Township Clerk