

HAYES TOWNSHIP  
SPECIAL BOARD MEETING  
NOVEMBER 28TH, 2016  
UNAPPROVED MINUTES

Meeting called to order by Acton at 10:00 a.m.  
Members Present: Acton, Buckley, Haley, Rood, Hoyt

Motion Rood/Buckley to appoint the following as check signers for Hayes Township  
Mayelene Rood, Treasurer  
Cathy Lockwood, Deputy Treasurer  
Debra Hoyt, Clerk  
Karen Coutts, Deputy Clerk  
All Ayes, Motion carried

Motion Rood/Hoyt to approve Resolution 16-10 Chemical Bank Business Deposit Account. This Resolution covers all Hayes Township accounts; tax checking, payroll checking, general checking, and money market accounts. Payroll and general checking accounts require 2 signatures and the tax checking account only requires 1 signature. Roll Call 5 Ayes, 0 Nays Resolution adopted

Motion Rood/Haley to approve Karen Coutts, Deputy Clerk, to attend the required QVF (Qualified Voter File) training in Lansing December 15-16 and for Debra Hoyt, Clerk to attend the required QVF training in January 2017 (date and location has not been determined). All Ayes, Motion carried

Motion Buckley/Rood to adjourn. All Ayes, Motion Carried. Meeting adjourned at 10:15 a.m.

Debra Hoyt, Hayes Township Clerk \_\_\_\_\_